

OAMC MemberPLUS Briefing



DISCLAIMER: The content in this document is intended only to provide a summary and general overview on matters of interest. It is not intended to be comprehensive nor does it constitute legal, financial or accounting advice.



Background

AOMC in association with Affinity Insurance Brokers is developing a comprehensive Insurance Program to protect the activities of affiliated AOMC **MembershipPLUS** Clubs and their management and volunteers. The principal covers to be arranged are:

- Combined Public and Products Liability Insurance
- Voluntary Workers Insurance
- Associations Liability Insurance

Insurance is arranged in the name of the Association of Motoring Clubs Inc and includes affiliated MembershipPLUS Clubs while performing the tasks involved in management of the club and its sanctioned events.

Background

To participate as a MembershipPLUS affiliated member of the AOMC the club must agree to the following conditions:

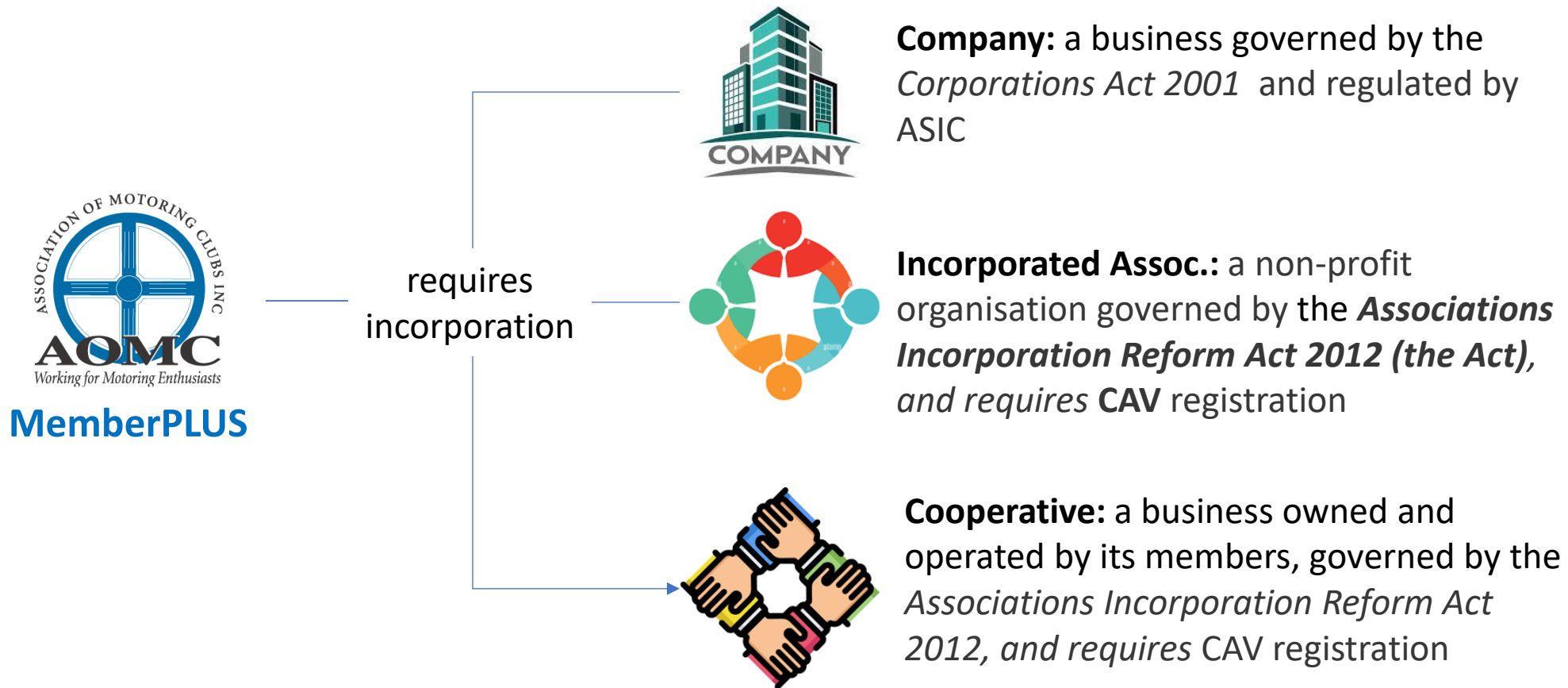
- Be a financial **Full Member and MembershipPLUS** affiliate of the AOMC
- Be **Incorporated** as a single entity where operations are controlled by a single Victorian based Club Committee
- Not organise **motorsport** or other high risk activities
- Develop/adopt and follow a **Risk Management Framework** approved by the AOMC
- If vehicle **scrutineering** is performed by club members, then additional information must be provided (e.g. names of scrutineers, documentation of inspection processes and checklists used)
- Have **no overlapping applicable insurance** cover
- Nominate a **Club representative** for official communications related to MembershipPLUS affiliation

OAMC MemberPLUS Benefits

Insurance Cover	Marsh & MemberPLUS
Combined Public and Products Liability Insurance	
Voluntary Workers / Personal Injury Insurance	
Association Liability Insurance	
Motorsport Insurance	
Property Insurance	
Swap Meet Insurance	

Cost Item	Member		MemberPLUS	
	One-off	Annual	One-off	Annual
Insurance	N/A	\$736	N/A	\$280
CAV	N/A	N/A	\$81.70 ¹	\$49
Membership	N/A	\$81	N/A	\$81
TOTAL:	\$0	\$817	\$81.70	\$410

Becoming Incorporated



Becoming an Incorporated Association



PREREQUISITES:

1. **Secretary**
2. 5 or more **Members**
3. **Not-for-Profit** (*no need for an ABN*)
4. **Rules**
 - **Name** (must end in 'Inc'. OR 'Incorporated')
 - **Purpose**
 - **FY** (currently 1 Oct to 30 Sep)
5. **Vote to** (21 days notice required)
 - become an Incorporated Association
 - approve the adoption of the Rules

CAV ONGOING REQUIREMENTS:

1. Acceptance and Certification of Financial Statement at AGM (minuted)
2. Lodgement and Certification to CAV of Annual Statement lodgment (\$49 fee)

The Rules

We can choose to make our own rules, but they must comply with the Act. An alternative is to use the *Model Rules*, which are a set of prewritten rules for incorporated associations.

The 23 matters are set out in the Act (18 mandatory matters)

Matters 3, 4, 7, 12 and 16 are optional because they may not be applicable to us. We should still note in our rules that these are not relevant:

- 3 = Qualifications (if any) for membership
- 4 = Entrance fees, subscriptions and other amounts (if any) to be paid by members of the incorporated association
- 7 = Procedure (if any) for the disciplining of members and the mechanism (if any) for appearances by members in respect of disciplinary action taken against them
- 12 = Provisions for the custody and use of the association's common seal (if any)
- 16 = Right of access (if any) members have to minutes of meetings of the committee, including any terms and conditions subject to which access may be granted

Next Steps

Agree **NOW** to progress towards becoming an Incorporated Association & MemberPLUS AOMC member

If agreed, then ...

1. **Agree **NOW** proposed incorporated association's**
 - **Name** = *"Karmann Ghia Owner's Club of Australia Inc."*
 - **Purpose** (proposed = *"To provide a community for people who share a passion for the preservation and appreciation of the Volkswagen Karmann Ghia, through:*
 - *knowledge sharing;*
 - *social events and gatherings;*
 - *promotion of vehicle restoration and maintenance; and*
 - *member vehicle attendance at car events/shows run by other organisations."*
 - **FY** = *1 Oct to 30 Sep*
2. **Prepare draft Rules for acceptance (ERIC)**
3. **Set and communicate date/time for Special Resolution meeting to vote on (URSULA):**
 - Becoming an Incorporated Association
 - Adopting the Rules
4. **Hold Special Resolution meeting to vote – 21 days notice (URSULA)**
5. **Lodge incorporated association application to CAV (URSULA/ERIC)**
6. **Apply for AOMC MemberPLUS (ERIC)**